



# SHIPPING DOCUMENTS



# CHAIN OF CUSTODY RECORD

Omega CODID 3828

PAGE: 1 OF 2

**ADDRESS**  
Summit Environmental  
Technologies, Inc.  
3310 Win St.  
Cuyahoga Falls, Ohio 44223  
TEL: (330) 253-8211  
FAX: (330) 253-4489  
Website: <http://www.settek.com>

P5404

SUB CONTRACTOR: <b>Chemtech NJ</b>		COMPANY: <b>Chemtech</b>	
ADDRESS: <b>284 Sheffield St., Ste 1</b>			
CITY, STATE, ZIP: <b>Mountainside, NJ 07092</b>			
PHONE: <b>(908) 789-8900</b>	FAX:	EMAIL:	
ACCOUNT #:			

SPECIAL INSTRUCTIONS / COMMENTS:  
Report to Holly Florea [hlflorea@settek.com](mailto:hlflorea@settek.com)  
PO: 24120422

ACCOUNT #:										PHONE: (908) 789-8900										FAX:										EMAIL:										ANALYTICAL PARAMETERS									
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Relinquished By:	Date: 12/30/24	Time: 10:40	Received By:	Date: 12-31-24	Time: 9:44
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
TAT: Standard			RUSH	Next BD <input type="checkbox"/>	2nd BD
					3rd BD
Note: RUSH requests will incur surcharges!					

REPORT TRANSMITTAL DESIRED:		
<input type="checkbox"/> HARDCOPY (extra cost)	<input type="checkbox"/> FAX	<input type="checkbox"/> EMAIL
<input type="checkbox"/> ONLINE		
Temp of samples 19 °C Attempt to Cool?		
Comments:		



# CHAIN OF CUSTODY RECORD

Omega COCID 3828

PAGE: 2 OF: 2

**ADDRESS**  
Summit Environmental  
Technologies, Inc.  
3310 Wm St.  
Cuyahoga Falls, Ohio 44223  
TEL: (330) 253-8211  
FAX: (330) 253-4489  
Website: <http://www.settek.com>

P5404

SUB CONTRACTOR: **Chemtech NJ** COMPANY: **Chemtech**

ADDRESS: **284 Sheffield St., Ste 1**

CITY, STATE, ZIP: **Mountainside, NJ 07092**

PHONE: **(908) 789-8900** FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ACCOUNT #: \_\_\_\_\_

## SPECIAL INSTRUCTIONS / COMMENTS:

Report to Holly Florea (hflorea@settek.com)  
PO: 24120422

ITEM #	SAMPLE ID	Client Sample ID	Bottle Type	MATRIX	DATE COLLECTED	NUMBER OF CONTAINERS
13	24120422-01	244673	40ML-AMB-	Non-Potabl	7/6/2024 6:58:00 AM	1
14	24120422-01	244674	40ML-AMB-	Non-Potabl	7/6/2024 7:29:00 AM	1
15	24120422-01	244675	40ML-AMB-	Non-Potabl	7/8/2024 12:57:00 PM	1
16	24120422-01	244676	40ML-AMB-	Non-Potabl	7/8/2024 12:43:00 PM	1
17	24120422-01	244677	40ML-AMB-	Non-Potabl	7/16/2024 10:11:00 AM	1
18	24120422-01	244678	40ML-AMB-	Non-Potabl	8/16/2024 9:53:00 AM	1
19	24120422-01	244679	40ML-AMB-	Non-Potabl	7/24/2024 11:55:00 AM	1
20	24120422-02	244680	40ML-AMB-	Non-Potabl	11/5/2024 6:17:00 AM	1

## ANALYTICAL PARAMETERS

TOC (SM5310)

COMMENTS  
Methanol Preserved Weights  
HOT Sample Notation  
Additional Sample Description,  
etc.

Relinquished By:	Date: 12/20/24	Time: 10:00	Received By:	Date: 12-31-24	Time: 9:46
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
TAT:	Standard <input type="checkbox"/>	RUSH <input type="checkbox"/>	Next BD <input type="checkbox"/>	2nd BD <input type="checkbox"/>	3rd BD <input type="checkbox"/>

Note: RUSH requests will incur surcharges!

## REPORT TRANSMITTAL DESIRED:

☐ HANDCOPY (extra cost) ☐ FAX ☐ EMAIL ☐ ONLINE

## FOR LAB USE ONLY

Temp of samples 1.9 °C Attempt to Cool ? \_\_\_\_\_

Comments: \_\_\_\_\_

## Ayul Bhavsar

---

**From:** Holly Florea <hflorea@settek.com>  
**Sent:** Thursday, January 02, 2025 2:33 PM  
**Subject:** RE: TOC from Summit coming  
**Attachments:** SubCOC\_24120422\_24120422\_v1.pdf; P5410-TR (1).pdf; P5407-TR.pdf; P5406-TR.pdf

See revised COCs. I only checked the collection dates for the COCs you attached to the original email. It would be best if you included our sample IDs or job numbers as we won't be able to cross reference them with your numbers in our system. I appreciate all your help and you can proceed with the expired samples.

*Please note, in the near future my email address will be updated to [Holly.Florea@AllianceTG.com](mailto:Holly.Florea@AllianceTG.com). Please ask your IT department to whitelist the following domain from which you could receive email contact from Alliance to ensure emails do not go into your SPAM file: [AllianceTG.com](http://AllianceTG.com).*



**SUMMIT**  
ENVIRONMENTAL TECHNOLOGIES, INC.  
An Alliance Technical Group Company

Holly Florea  
Senior Project Manager  
Mobile: 937-409-3646  
Address: 3310 Win Street, Cuyahoga Falls, Ohio 44223  
[www.settek.com](http://www.settek.com)

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Please let us know how we are doing by participating in an online survey at <https://www.surveymonkey.com/r/S25XFKG>

---

**From:** Kiran Saleem <Kiran.Saleem@alliancetg.com>  
**Sent:** Thursday, January 2, 2025 2:17 PM  
**To:** Holly Florea <hflorea@settek.com>; Christina Gemma <CGemma@settek.com>  
**Cc:** Yazmeen Gomez <Yazmeen.Gomez@alliancetg.com>; Jennifer Woolf <jwoolf@settek.com>  
**Subject:** Re: TOC from Summit coming

Holly & Christina,

The holding time for TOC is 28 days. If the collection date falls in December, the sample remains within the holding time. However, the Chain of Custody (COC) forms show varying collection dates. For example, in P5404, Sample 3 has a collection date of **4/29/2024**, Sample 6 has a collection date of **5/3/2024**, and Sample 8 has a collection date of **5/8/2024**. This indicates that these samples are outside the required holding time.

Please let me know, should we update the collection dates, if yes:

- To what date?
- And for all Projects?

Please let me know, Thanks!



## CHAIN OF CUSTODY RECORD

Omega COCID 3828

SUB CONTRACTOR: <b>Chemtech NJ</b>		COMPANY: <b>Chemtech</b>		SPECIAL INSTRUCTIONS / COMMENTS: Report to Holly Florea (hflorea@) PO: 24120422	
ADDRESS: <b>284 Sheffield St., Ste 1</b>					
CITY, STATE, ZIP: <b>Mountainside, NJ 07092</b>					
PHONE: <b>(908) 789-8900</b>		FAX:		EMAIL:	
ACCOUNT #:					
ANALYTICAL PARAMETERS					
TOC (SM5310)					
ITEM #	SAMPLE ID	Client Sample ID	Bottle Type	MATRIX	DATE COLLECTED
1	24120422-00	244661	40ML-AMB-	Non-Potabl	4/26/2024 11:15:00 AM
2	24120422-00	244662	40ML-AMB-	Non-Potabl	4/26/2024 11:15:00 AM
3	24120422-00	244663	40ML-AMB-	Non-Potabl	4/29/2024 3:52:00 PM
4	24120422-00	244664	40ML-AMB-	Non-Potabl	4/29/2024 4:22:00 PM
5	24120422-00	244665	40ML-AMB-	Non-Potabl	5/3/2024 8:57:00 AM
6	24120422-00	244666	40ML-AMB-	Non-Potabl	5/3/2024 9:07:00 AM
7	24120422-00	244667	40ML-AMB-	Non-Potabl	5/8/2024 2:18:00 PM
8	24120422-00	244668	40ML-AMB-	Non-Potabl	5/8/2024 2:37:00 PM
9	24120422-00	244669	40ML-AMB-	Non-Potabl	6/7/2024 10:55:00 AM
10	24120422-01	244670	40ML-AMB-	Non-Potabl	6/7/2024 11:15:00 AM
11	24120422-01	244671	40ML-AMB-	Non-Potabl	7/3/2024 9:35:00 AM
12	24120422-01	244672	40ML-AMB-	Non-Potabl	7/3/2024 10:04:00 AM
NUMBER OF CONTAINERS					
TAT: Standard RUSH					
Next BD <input type="checkbox"/> 2nd BD <input type="checkbox"/> 3rd BD <input type="checkbox"/>					
Note: RUSH requests will incur surcharges!					
Relinquished By:  Date: 12/30/24 Time: 10:40 Received By:  Date: 12-31-24 Time: 9:46					
Relinquished By: Date: Time: Received By: Date: Time: <input type="checkbox"/> HAR					
Relinquished By: Date: Time: Received By: Date: Time: Temp: Comm:					

Thank you!

**NOTE:** Chemtech is now an Alliance Technical Group company. Please add [AllianceTG.com](http://AllianceTG.com) to your safe senders list to ensure receipt of important emails.

Regards,



**Kiran Saleem**  
**Project Manager**  
**Alliance Technical Group**  
**Main:** 908-789-8900  
**Direct:** 908-728-3148  
**Address:** 284 Sheffield St, Ste 1, Mountainside, NJ 07092  
[www.alliancetg.com](http://www.alliancetg.com)

---

**From:** Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>  
**Sent:** Thursday, January 2, 2025 1:22 PM  
**To:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>; Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>  
**Cc:** Yazmeen Gomez <[Yazmeen.Gomez@alliancetg.com](mailto:Yazmeen.Gomez@alliancetg.com)>  
**Subject:** Re: TOC from Summit coming

Hello Kiran,

The collection month for all of the samples is December.

---

**From:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>  
**Sent:** Thursday, January 2, 2025 12:54 PM  
**To:** Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>; Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>  
**Cc:** Yazmeen Gomez <[Yazmeen.Gomez@alliancetg.com](mailto:Yazmeen.Gomez@alliancetg.com)>  
**Subject:** Re: TOC from Summit coming

Good Afternoon Christina,

I am reaching out regarding the followings:

- Can you please confirm the Sample Collection Dates for the above mentioned COCs, they are not clear.
- The samples for these projects were out of holding time - P5404 ; P5406 ; P5407 ;P5408 ; P5409 ; P5410. It's a standard procedure to inform the client.

*Happy New Year to you & your team - Thank you!*

**NOTE:** Chemtech is now an Alliance Technical Group company. Please add [AllianceTG.com](http://AllianceTG.com) to your safe senders list to ensure receipt of important emails.

Regards,



**Kiran Saleem**  
**Project Manager**  
**Alliance Technical Group**  
**Main:** 908-789-8900  
**Direct:** 908-728-3148  
**Address:** 284 Sheffield St, Ste 1, Mountainside, NJ 07092  
[www.alliancetg.com](http://www.alliancetg.com)

---

**From:** Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>  
**Sent:** Tuesday, December 31, 2024 1:00 PM  
**To:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>; Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>  
**Subject:** Re: TOC from Summit coming

Kiran,

Sorry for that! Collection date for all of those samples is 12/10. Please let me know if you need anything else.

---

**From:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>  
**Sent:** Tuesday, December 31, 2024 12:38 PM  
**To:** Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>; Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>  
**Subject:** Re: TOC from Summit coming

Christina, thank you! Can you please let me the collection dates of the above-mentioned, it's not visible.

Our office will be **CLOSED** on the following dates:

**January 1<sup>st</sup> for the Holiday**

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Regards,



**Kiran Saleem**  
**Project Manager**  
**Alliance Technical Group**  
**Main:** 908-789-8900  
**Direct:** 908-728-3148  
**Address:** 284 Sheffield St, Ste 1, Mountainside, NJ 07092  
[www.alliancetg.com](http://www.alliancetg.com)

---

**From:** Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>  
**Sent:** Tuesday, December 31, 2024 11:06 AM  
**To:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>; Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>

**Cc:** jordan <[jordan@chemtech.net](mailto:jordan@chemtech.net)>; Mohammad Ahmed <[mohammad.ahmed@alliancetg.com](mailto:mohammad.ahmed@alliancetg.com)>

**Subject:** Re: TOC from Summit coming

Hi Kiran,

I apologize for the confusion. We did not have enough residual volume to send for those samples - they can be disregarded on the COC.

---

**From:** Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>

**Sent:** Tuesday, December 31, 2024 10:43 AM

**To:** Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>

**Cc:** jordan <[jordan@chemtech.net](mailto:jordan@chemtech.net)>; Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>; Mohammad Ahmed <[mohammad.ahmed@alliancetg.com](mailto:mohammad.ahmed@alliancetg.com)>

**Subject:** Re: TOC from Summit coming

Hello Jennifer,

We received the samples. Writing to let you know; sample management just informed me that for the attached COC, sample number 16, 18 and 19 are missing.

Our office will be **CLOSED** on the following dates:

**January 1<sup>st</sup> for the Holiday**

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Regards,



**Kiran Saleem**  
**Project Manager**  
**Alliance Technical Group**

**Main:** 908-789-8900

**Direct:** 908-728-3148

**Address:** 284 Sheffield St, Ste 1, Mountainside, NJ 07092

**[www.alliancetg.com](http://www.alliancetg.com)**

---

**From:** Jennifer Woolf <[jwoolf@settek.com](mailto:jwoolf@settek.com)>

**Sent:** Monday, December 30, 2024 10:57 AM

**To:** yazmeen <[yazmeen@chemtech.net](mailto:yazmeen@chemtech.net)>; Kiran Saleem <[Kiran.Saleem@alliancetg.com](mailto:Kiran.Saleem@alliancetg.com)>

**Cc:** jordan <[jordan@chemtech.net](mailto:jordan@chemtech.net)>; Christina Gemma <[CGemma@settek.com](mailto:CGemma@settek.com)>

**Subject:** TOC from Summit coming

We have more TOCs coming tomorrow. Just wanted to check on your receiving hours for tomorrow. My shipping department is trying to figure out what shipping priority to use to get them there while you are still open. (One of the samples is rush.)

Thanks,

jen



**SUMMIT**  
ENVIRONMENTAL TECHNOLOGIES, INC.  
An Alliance Technical Group Company

**Jennifer Woolf**  
Project Manager  
Office: 330.253.8211  
Address: 3310 Win Street, Cuyahoga Falls, Ohio 44223  
[www.settek.com](http://www.settek.com)

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*Please note, my new email address will be [jennifer.woolf@alliancetg.com](mailto:jennifer.woolf@alliancetg.com). Please ask your IT department to whitelist the following domain from which you could receive email contact from Alliance to ensure emails do not go into the SPAM file: [AllianceTG.com](http://AllianceTG.com)*

Please let us know how we are doing by participating in an online survey at <https://www.surveymonkey.com/r/S25XFKG>.



284 Sheffield Street, Mountainside NJ 07092 (908)-789-8900 Fax : 908 789 8922

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